



**DEPARTMENT OF THE ARMY**  
HEADQUARTERS, U.S. ARMY MATERIEL COMMAND  
9301 CHAPEK ROAD  
FORT BELVOIR, VA 22060-5527

AMC Policy Memo 690-4  
Expires: 1 June 2007

AMCPE-F

1 June 2005

**MEMORANDUM FOR DISTRIBUTION**

**SUBJECT:** United States Army Materiel Command (AMC) Civilian Southwest Asia (SWA) Rotation Policy

**1. References.**

a. AMC Regulation 690-11, dated 10 February 1997, Civilian Personnel Mobilization Planning and Management.

b. Memorandum, AMCPE-F, subject as above, dated 31 October 2003, hereby superseded.

2. Tour Length. Given the Army's current operational tempo it has become necessary to redefine and adjust our deployment patterns to meet the challenges we face in providing our mission critical service to the Army. In an effort to maintain continuity, improve situational awareness and reduce costs for TDY, the rotation policy for deploying personnel is changed to reflect a minimum 179-day tour of duty.

3. Tour of Duty. The LSE/MSD Commander has the authority to designate shorter tours (e.g. 120-day tour) for selected positions.

4. Activities are reminded to satisfy any required bargaining obligations with local labor unions prior to implementation of this change.

5. The point of contact is AMC G1 Field Support Division, Denetris Winston, DSN 656-8155.

**FOR THE COMMANDER:**

//Signed//  
MAUREEN O. VIAL  
Deputy Chief of Staff, G-1

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